



**Change of Name in the Beneficial Owner(BO) Account Demat / Trading Account
(CIR/MRD/DP/ 27/2012 November 01, 2012)**

Below mention Cases:

- i. In case of change in name on account of marriage following documents shall be submitted:
 - a. Marriage Certificate or copy of Passport showing husband's name or publication of name change in official gazette.
- ii. In case of change in name on account of reasons other than marriage.
 - a. Publication of name change in official gazette.
- iii. In case of change in father's name
 - a. Publication of name change in official gazette.

Require Documents:

- Application Require for Name Change (As per attach format)
- Copy of New Name Pan Card & Address Proof Require For Name change
- Marriage Certificate or Copy of passport / Copy of official gazette (Notarized copy)
- KRA/Ckyc Form Require For Reactivation
- All document x-copy / original must be required self attested.
- Branch verification must be require.



INS. ID: _____

Name & Address:

Date: _____

To,
DP/KYC Department
Vertex Securities Limited
IInd Floor , Thottathil Towers
Market Road, Cochin-682018

Dear Sir,

Sub: Request Form For Change of Name in Demat/Trading Account

This is inform to you that, I/We have operating Demat Account DP ID: IN301811 Client ID: _____; Trading Code: _____ with Vertex Securities Limited. I/We hereby request you to kindly change name in My/Our Demat & Trading Account as under

Old Name	New Name
Reason (Mandatory)	

Thanking You,

	First / Sole Holder	Second Holder	Third Holder
Signature			